

BOARD OF TRUSTEE MINUTES  
REGULAR SESSION – SEPTEMBER 26, 2016

The Board of Trustees met in regular session at 5:30 p.m. on September 26, 2016 in the City Hall Council Chambers. Chairperson Deb White called the meeting to order and on roll call the following members were present: Lesley Forbush, Jim McClymond, Mike Rozga and Deb White. Absent: Adam Voigts.

There was no public comment.

The consent agenda consisting of the following was approved on a motion Rozga and seconded by McClymond. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

September 6 and 19, 2016 claims

August 22, 2016 minutes

The August 2016 Treasurer's report and budget variance report

Quarterly write-offs to be sent to the State Offset Program – \$16,831.33 for Electric and \$3,935.48 for Water

Salaries – Ron Bowlin, Generation/Metering Technician I, Range 21-2 \$45,788/year plus longevity of \$300 effective October 3, 2016

Electric Utility Action Items

The following proposals were received regarding the Electric SCADA System and Relay Replacement Engineering:

P&E Engineering – Carlisle, Iowa	\$182,300
DGR Engineering – Rock Rapids, Iowa	\$177,600 + travel expense
PSE Engineering – Madison, WI	\$487,050 + travel expense

It was moved by McClymond and seconded by Forbush to approve the P&E Engineering proposal in an amount of \$182,300. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Electric Utility Informational Items

General Manager Rob Stangel and Mike Metcalf, Electric Superintendent, reported on the Electric Utility Information Items.

Board member Adam Voigts arrived at the meeting.

Water Utility Action Items

A motion was made by Forbush and seconded by McClymond to approve the Simpson Water Tower Interior Coating Certificate of Completion with Central Tank Coatings in an amount of \$70,000. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

McClymond moved to approve the Automatic Systems quote of \$148,200 to replace the water plant power and control system upgrade. Forbush seconded the motion to adopt. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Water Utility Informational Items

Lou Elbert, Water Superintendent, reported on the Water Utility Informational items.

Communications Utility Action Items – there were no action items.

Communications Utility Informational Items

Rob Stangel, General Manager, reported on the Communication Utility Informational items.

Electric, Water and Communications Utilities Action Items

The following resolution entitled, “RESOLUTION APPROVING 28E AGREEMENT FOR WARREN COUNTY GEOGRAPHIC INFORMATION SYSTEM COMMISSION” was approved on a motion by Voigts and seconded by Rozga. On roll call the vote was, AYES: White, Rozga, Forbush and Voigts. NAYS: None. ABSTAINED: McClymond. Whereupon the Chairperson declared the motion carried and the following resolution duly adopted.

RESOLUTION APPROVING 28E AGREEMENT FOR WARREN COUNTY GEOGRAPHIC  
INFORMATION SYSTEM COMMISSION

(The complete resolution may be viewed at the City Clerk’s Office)

Electric, Water and Communications Utilities Combined Information Items

Mike Metcalf, Electric Superintendent, and Water Superintendent Lou Elbert presented the quarterly safety reports.

Meeting adjourned at 6:15 p.m. on a motion by McClymond and seconded by Voigts.

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Deb White, Chair

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Diana Bowlin, City Clerk